



city of muskogee  
FOUNDATION

## 2010 Proposed Grants Calendar

### **Cycle 1 – Open to all Applicants**

January and February - Collect Letters of Inquiry (via website)

January 19 – LOI Training Workshop

March 1 – Due date for Letters of Inquiry

March – Pull out all Summer Grants for Fast Track

Extra committee meeting EARLY March to decide immediately who gets  
Grant Application of summer group.

March Committee Meetings – Cull Letters of Inquiry

March – Site Visits for Summer grants

April 1 – Grant Applications go out (via e-mail)

April 1 – Summer Grant Applications due

Extra committee meeting EARLY April to make summer grant decisions

April – Grant Application Workshop and Site Visits

April Board Meeting – Summer Grant recommendations

Late April – Checks cut for Summer Grants

May 1 – Due date for Grant Application

May Committee Meetings – Cull Applications

June Board Meeting – Granting Decisions

Late June – Checks cut for Grants

### **Cycle 2 - Summer 2011 Grants only**

July and August - Collect Letters of Inquiry (via website)

September 1 – Due date for Letters of Inquiry

September Grant Committee Chairs Meetings – Cull Letters of Inquiry

October 1 – Grant Applications go out (via e-mail)

November 1 – Due date for Grant Application

November Grant Committee Chairs Meetings – Site Visits and Cull Applications

December Board Meeting – Granting Decisions

Late December – Checks cut for Grants